

**AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE
AUTHORITY, HELD ON THE 2nd DAY OF APRIL 2012, 6:00 P.M., MULTI-PURPOSE ROOM
#2, MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:**

PRESENT:	Gary Creed	-Chair
	Christopher Tuck	-Member
	Mary Biggs	-Secretary-Treasurer
	Annette Perkins	-Member
	James Politis	-Member
	William Brown	-Vice Chair
	Matthew Gabriele	-Member
	Robert C. Fronk	-PSA Director
	Karri Cridlin	-Secretary to PSA Board
	Craig Meadows	-County Administrator
	Marty McMahon	-County Attorney
	Joel Donahue	-Planning Commission

CALL TO ORDER

Chair Creed called the meeting to order and determined that a quorum was present.

PUBLIC ADDRESS SESSION

There were no comments from the public.

CONSENT AGENDA

On a motion by William Brown, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated April 02, 2012.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
James Politis		
Annette Perkins		
William Brown		
Mary Biggs		
Gary Creed		
Christopher Tuck		
Matthew Gabriele		

**APPROVAL OF MINUTES
DATED MARCH 05, 2012**

On a motion by Annette Perkins, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the minutes dated March 05, 2012.

INTO WORK SESSION

On a motion by James Politis, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enters into Work Session for the purpose of discussing the following:

FY 2013 Budget

The Vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
James Politis		
Annette Perkins		
William Brown		
Mary Biggs		
Gary Creed		
Christopher Tuck		
Matthew Gabriele		

OUT OF WORK SESSION

On a motion by James Politis, seconded by Matthew Gabriele, and carried; IT WAS RESOLVED, that the Public service Authority hereby ends their Work Session to return to regular session.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
James Politis		
Annette Perkins		
William Brown		
Mary Biggs		
Gary Creed		
Christopher Tuck		
Matthew Gabriele		

FINANCIAL REPORT

The financial report for period ending March 31, 2012, was presented for review and discussion.

DIRECTOR'S REPORT

1. Monthly Activities Report
The March 2012 report was presented for discussion
2. Insurance Coverage Request
The Director was instructed to determine insurance coverage cost for water well damage during the March 5, 2012 PSA Meeting. The Director sent a request for an insurance coverage quote on March 9, 2012. We were notified by email dated March 26, 2012 that our insurance carrier does not provide coverage for that type of claim.
3. Route 603/ North Fork Road Improvements
The Director met with VDOT representatives on March 13, 2012 relative to the North Fork Road (Rt. 603) improvements between I81 and Rt. 11/460. This project currently includes proposed adjustments to several sections of existing PSA water and sanitary sewer mains. Final plans will be provided for coordination and possible upsizing of the existing PSA water and/or sewer mains at PSA cost. The current plan is for a project start in late 2013 or early 2014.
4. Property Damage Claim – Plum Creek Water System

We received an invoice (copy attached) dated March 3, 2012 for \$10,000 from a property owner near the Plum Creek Water Storage Tank for "flooding the property of Bruce Oliver while draining Plum Creek Water Tower for the second time." The Director sent a letter (copy attached) dated March 12, 2012 requesting documentation on the claimed event and damage. We did experience an equipment failure due to a recent thunderstorm that resulted in an overflow of the water storage tank. This matter will be turned into our insurance carrier if documentation is received from the property owner.

5. Equipment Support for Economic Development Project

The contractor working for the Economic Development (ED) Department on the old Elliston-Lafayette Elementary School site has requested assistance in locating an underground storage tank. On March 29, 2012, we provided a backhoe and operator to excavate under the supervision of the contractor for two hours. We will seek reimbursement from ED for expenses.

6. Water Break near New Elliston-Lafayette Elementary School

On March 19, 2012, Don Todora, Water Operation Specialist discovered a major water leak on the 8" water main located along the entrance road to the new Elliston-Lafayette Elementary School. The maintenance crew was able to repair the damaged section of the pipe that same day.

7. Mutual Aid Agreement with the Town of Christiansburg

Preliminary site plans have been received and reviewed for the new Auburn High School and proposed renovations to the existing high school. The preliminary plans included placement of 6 to 7 feet of fill material over an existing water main within the site which is a major supply line for the Riner Water System. We objected to the placement of the proposed fill because existing PSA equipment would be unable to excavate the proposed depth while adhering to mandatory safety requirements. Current PSA equipment is able to safely reach the existing water main.

A mutual aid agreement with the Town of Christiansburg was proposed as a solution for this issue. The Town Manager confirmed by email that the Town would execute a mutual aid agreement to provide larger equipment capable of safely excavating the proposed deeper depth of the existing water main. The County Attorney prepared a Memorandum of Agreement that was forwarded to the Town Manager for review and comment.

On February 27, 2012, the Town Manager indicated that the Town has concerns with being able to meet some of the requirements of the initial agreement. We met on site and reviewed conditions relative to the work and believe that we addressed the concerns. A revised agreement was prepared and sent to the Town for approval.

8. Sanitary Sewer Overflows in Shawsville

We found and cleared two sewer overflows in the same section of sewer main off Boner's Run Road in Shawsville on Friday March 16, and Monday March 19, 2012. The sewer blockage appeared to be from heavy grease discharged from upstream customers. The blockage on March 16 was cleared by PSA staff. We had a contractor with a trailer-mounted high-pressure jetting machine clear the blockage on March 19 and also had them clean several section of the sewer upstream and downstream of the blockage. This overflow may result in action by the DEQ as a small volume entered the nearby creek.

9. Riner Fire Department Water Service

On March 5, 2012, the PSA Maintenance Crew was removing an old 2" water line which we thought was inactivate in preparation of the new Auburn School project adjustments. While performing the work, we found that the water line was actually in service and supplying a 1" water meter service and an unmetered 3" water line into the Riner Fire Department. We reconnected the 1" water meter service to the 8" water main along Riner Road and connected the 3" water line to a new 4" water meter installed to a fire hydrant in the parking lot of the fire department.

We experienced a water break during the early morning hours of March 6, 2012 as a large rock slid into the open trench and broke the 1" water meter service line. The break was discovered early and repaired. We estimate about 130,000 gallons was lost due to the break.

10. Elliston-Lafayette Sewage Treatment Plant Issues

Attached is the updated spreadsheet outlining the status of the corrections at the Elliston-Lafayette Sewage Treatment Plant for review and discussion.

11. Notice of Violation-Elliston-Lafayette Sewage Treatment Plant

We received a Notice of Violation (NOV) dated March 8, 2012 (copy attached) from the Department of Environmental Quality (DEQ) for issues from the DEQ inspection of the Elliston-Lafayette Sewage Treatment Plant on February 9, 2012. The NOV was issued rather than a lesser action due to an unreported discharge of storm water from the treatment plant that most likely reached the river. The other items would not have resulted in a NOV.

A meeting was held March 29, 2012 with DEQ staff to review. The DEQ staff will provide an informal letter of agreement with timelines for correction of the few remaining items.

AUTHORITY MEMBERS' REPORT

- | | |
|--------------------|------------|
| 1. Member Gabriele | -No Report |
| 2. Member Politis | -No Report |
| 3. Member Perkins | -No Report |
| 4. Member Brown | -No Report |
| 5. Member Tuck | -No Report |
| 6. Member Biggs | -No Report |
| 7. Member Creed | -No Report |

INTO CLOSED MEETING

(In at 6:58 p.m.)

On a motion by Christopher Tuck, seconded by James Politis, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enters into Closed Meeting for the discussion of the following:

Section 2.2-3711

- (1) Discussion, Consideration, or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. Director's Evaluation

The vote on the foregoing motion is as follows:

AYE

James Politis

Annette Perkins

William Brown

Mary Biggs

Gary Creed

Christopher Tuck

Matthew Gabriele

NAY

ABSENT

OUT OF CLOSED MEETING**(Out at 7:50 p.m.)**

On a motion by Christopher Tuck, seconded by Matthew Gabriele, and carried; IT WAS RESOLVED, that the Public Service Authority ends their Closed Meeting to return to Regular Session.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
James Politis		
Annette Perkins		
William Brown		
Mary Biggs		
Gary Creed		
Christopher Tuck		
Matthew Gabriele		

CERTIFICATION OF CLOSED MEETING

On a Motion by Christopher Tuck, seconded by Matthew Gabriele, and carried; IT WAS RESOLVED, that the Public Service Authority of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Public Service Authority does hereby agree, that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the meeting to which this certification resolution applies; and (ii) only public business matters as were identified in the motion conveying the Closed Meeting were heard, discussed or considered by the Authority.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
James Politis		
Annette Perkins		
William Brown		
Mary Biggs		
Gary Creed		
Christopher Tuck		
Matthew Gabriele		

ADJOURNMENT

There being no further business, the Chair adjourned this meeting to the next meeting scheduled for May 07, 2012.